

Welton Parish Council

Minutes of Meeting held 20th September 2016 at 7:00 pm

Present were Councillors Roberts (in the chair), Banks, Boyle, Fairweather, Hughes, Gill, Pierce, Rockett, Walker and Wilde. Also in attendance was the Clerk.

1137. Public Forum

None.

1138. Apologies

Apologies were received from Cllr. Peck and Ward Cllr. Abraham.

1139. Declarations of interest

Cllrs. Hughes, Roberts, Wilde, Rockett and Fairweather declared a non-pecuniary interest in the item on the Memorial Hall.

Cllr. Walker declared a non-pecuniary interest in the items on planning at Bartrams and Welton Old Road.

The Chair welcomed the new Councillor – Cllr. David Pierce.

1140. Dispensation Requests

None had been received.

1141. To receive the East Riding of Yorkshire Councillor's report

Ward Cllr. Walker reported that the Ward Councillors had written to Highways England about issues on the A63 and released a press release; the letter was supported by additional letters from Swanland & North Ferriby PC (Welton to follow).

The meeting noted that the swimming pool campaign group are faced with large legal costs; the possibility of this had been pointed out to them at a previous meeting. Council had supported the campaign against closure during the consultation phase but once the decision had been made by the school, reluctantly accepted that pool would close.

1142. To approve the minutes of the previous meeting

Resolved – that the minutes of the meeting held on 16th August 2016 are a true record.

The resolution was proposed by Cllr. Hughes and seconded by Cllr. Rockett.

1143. To approve the minutes of the Planning Committee Meeting

The minutes were amended to clarify that the Common Lane sewer cannot take surface water from new developments.

Resolved – that the amended minutes of the Planning Committee meeting held 25th August 2016 are a true record.

The resolution was proposed by Cllr. Gill and seconded by Cllr. Rockett.

1144. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda

The matter of the trod at Melton will go on a future agenda.

The foliage at Forge Cottage was raised as an issue (not in the report). The Clerk reported that it had been due to be cut back as part of work on the trees.

It was queried when the light at the entrance to the Hall was switched on – to be taken up by the Trustees.

No quote had yet been received for bringing the snicket up to an adoptable state.

1145. Finance

- a. To note the external auditors report
The annual return had been signed off by the external auditor without comment. The Clerk was thanked for her work on the annual return.

Resolved – that the external auditors report is noted.
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Boyle.

- b. To note a payment during the month:
 - i. £630.00 PCC of St Helen’s Church Welton Grant

Resolved – that the payment is noted.
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Fairweather

- c. To approve the payments listed below:
 - i. £ 541.73 Helena Crutchley Salary & allowance (Standing Order)
 - ii. £ 12.12 Orange Phone (Direct Debit)
 - iii. £ 181.09 East Riding of Yorkshire Council Pension
 - iv. £ 29.99 G. Latter Website server renewal
 - v. £ 200.00 G. Latter Website management
 - vi. £ 4.00 ERNLLCA Reference books
 - vii. £ 240.00 PKF Littlejohn LLP External Audit
 - viii. £ 99.90 Cash Petty cash

Resolved – that the payments be approved
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Walker.

- d. To approve the receipts listed below:
 - £ 3.92 Aug Interest (Savings account)The receipt was noted.

1146. Planning

- a. To agree a response to the following consultations:
 - i. 16/02420/PLF Land West of Block B Melton Court Gibson Lane South
Erection of 9 workshop units in two blocks

Resolved – that the Council recommends approval.
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Banks.

- ii. 16/02663/REG3 East Riding of Yorkshire Council Supplies Gibson Lane South
Erection of a two storey extension to side to incorporate additional storage, office accommodation and additional parking

Resolved – that the Council recommends approval and welcomes the inclusion of landscaping.
The resolution was proposed by Cllr. Gill and seconded by Cllr. Hughes.

- iii. 16/02935/TPO The Coach House Kidd Lane TPO WELTON NO.8 - 2004
(REF:883) G1: Sycamore; fell, the tree is approx 5m from the house and has a large canopy which blocks light to living room and upper floor

Resolved – that the response be ‘No objection’.
The resolution was proposed by Cllr. Walker and seconded by Cllr. Hughes.

- iv. 16/02790/PLF 6A Bartrams Erection of first floor extension to front and
first floor extension to side over steel column supports

Resolved – that the response be ‘No comment’.
The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Banks.

- v. 16/02941/PLF 1A Welton Old Road Erection of first floor extension with dormers and balconies, porch to front and erection of detached garage following demolition of existing buildings

Resolved – that Council recommends approval.

The resolution was proposed by Cllr. Pierce and seconded by Cllr. Walker.

- vi. 16/03028/TPO 1 Nelson Court TPO WELTON NO.10 2005 (REF:925) G1: Silver Birch T1; Fell because the tree has outgrown location and showing signs of decay at base. Silver Birch T2; 30% crown reduction to increase light to garden and maintain tree size.

Resolved – that the response be ‘Council supports the advice of the tree officer’.

The resolution was proposed by Cllr. Gill and seconded by Cllr. Roberts.

It was agreed to move agenda item 17b to be dealt with next using the projector.

1147. Memorial Hall – to give approval for the Memorial Hall Trustees to apply for planning and listed building permission to erect new signage on the Memorial Hall

The Trustees are looking at putting a sign on the Hall because people are apparently having difficulties finding it. The sign would be above the committee room windows and may or may not be illuminated. The proposed sign is black with gold lettering. It was agreed to give approval for the Trustees to seek planning permission. It was also agreed that any illumination would probably look best from above in order to avoid spoiling the line of the window lintels.

Resolved – that Council gives approval to the Trustees to seek planning permission for a sign above the committee room.

The resolution was proposed by Cllr. Hughes and seconded by Cllr. Banks.

1148. Planning

To note the following decisions:

- i. 16/02149/PLB Welton Hall Dale Road Installation of timber horizontal sliding sash windows and timber part glazed french doors to North West elevation, timber door and steps to North East elevation, extension and works to approved mezzanine with frameless glazing and oak staircase and associated external and internal alterations
PC Response: Welton Parish Council will support the advice of the Conservation officer. Council is concerned that it appears that work may have started without permission
East Riding Decision: Granted
- ii. 16/02197/PLF The Ridings 4 Temple Close Erection of single storey extension to sides and first floor extension to side and rear
PC Response: Support
East Riding Decision: Granted
- iii. 16/02356/REM Land South East of Cara House Beck Lane Erection of a dwelling and detached garage following outline permission 13/01947/OUT (all matters to be considered)
PC Response: No objections but strongly request that works traffic accesses the site from the A63 and not through the village
East Riding Decision: Granted with conditions
- iv. 16/02650/TPO 6 Hall Walk TPO HALL WALK, WELTON - 1991 (REF:138) G1: Beech; canopy raise to 5m to allow for better access.
PC Response: Support advice of tree officer
East Riding Decision: Granted
- v. 16/02414/PLF Home Farm 39a Melton Old Road Erection of orangery, installation of first floor windows and external alterations
PS Response: Support
East Riding Decision: Granted

- vi. 16/02605/PLF Kiftsgate House Wauldby Road Removal of two windows to be replaced with two bifold doors on the rear elevation
PC Response: Support
East Riding Decision: Granted

The decisions were noted.

1149. To consider updating the website

The website is currently updated by the web manager and some Councillors felt that Council should have a site that has content management ie is updated by the Clerk. It was also argued that the current site looks old fashioned and should be updated to include a new logo (currently being progressed by South Hunsley School) and align with the community plan; updates should also bring it more in line with accessibility guidelines.

It was agreed to circulate any ideas and that the Clerk would look into possibilities and put the matter on next month's agenda.

Resolved – that the Clerk looks into options and costs for updating the website.

The resolution was proposed by Cllr. Walker and seconded by Cllr. Boyle

1150. Mill Dam – to receive an update

The Clerk reported that her contact at Mason Clark had left and a new contact Dion Singleton would be taking over the project management. Ellisons had come back with an updated cost for the silt trap and she had agreed an increase of £3875 and was now waiting for the contract documentation to be processed. She also reported that she was still waiting for information in order to be able to apply for the licence to remove the fish but otherwise all parties were still working towards a start date at the end of September.

She confirmed that she had received the letter from the Trustees allowing use of the car park.

1151. To agree whether to install a litter bin at the top of Dale Road

East Riding Council had confirmed that it could install a bin at the end of Dale Road but no further up the dale; it was queried whether this would solve the problem of bags of dog fouling waste being left on fences further up the dale. It was agreed to install a bin to try and help alleviate this. It was also agreed that the Clerk should advise the residents who own the land at the end of the road.

Resolved – to purchase a litter bin for the end of Dale Road

The resolution was proposed by Cllr. Gill and seconded by Cllr. Pierce.

1152. To consider replacing posts on the grass at Brookside

One of the posts has rotted and been knocked over and reports have been received of cars parking on the grass. It was agreed to replace any posts that need replacing up to a maximum of six and a cost of up to £1000.

Resolved – to repair the posts on Brookside up to a cost of £1000.

The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Boyle.

Cllr. Pierce left the meeting.

1153. To agree any further action to trap terrapins in Melton pond

There has been no luck catching terrapins in the trap which is in the middle of the pond and not accessible. The Clerk to discuss with the contractor and get further suggestions.

1154. To review winter arrangements ie provision of grit bins

It was noted that there are no parish grit bins in the new estate – the Clerk to look up what was agreed last time it was discussed and Councillors living there will look for suitable locations. The emergency plan is currently a basic list of contacts – there was some discussion on whether more was needed. It was agreed to set up a working party to look at possible emergency scenarios. The working party will consist of Cllrs. Walker, Fairweather and Wilde.

1155. Memorial Hall – to receive a report from the Memorial Hall Trustees

The AGM was held in September. The outgoing Chairman Derek Fairweather reported that the finances were in good shape, the hall was in good order and that the prospects were good. From September 2017, the preschool will use the hall five days a week.

The new Chairman is Gareth Roberts and the Vice Chair is Wayne Wilde; Derek Fairweather was thanked for his commitment and service as outgoing Chairman.

The Trustees are progressing the new governing document and the change to a CIO.

1156. To note correspondence received and agree any action required

- a. The draft Rural Strategy was noted without comment.
- b. Community Led Housing surveys: it was reported that local tenants would be meeting to give their views and that Cllr. Walker had attended an East Riding housing forum.

1157. To receive any other items for note or future agendas

The Council will be represented at the police meeting at Brough on the 10th November.

The Clerk will attend the ERNLLCA conference.

Shrubs at the A63 Welton junction are restricting visibility.

Cllr. Gill will look gather information about planting trees to potentially replace the willow.

1158. To confirm the date of the next full Council meeting as October 18th 2016.

Confirmed.

The Chairman declared the meeting closed at 9:14pm.