

# Welton Parish Council

## Minutes of Meeting held 19<sup>th</sup> July 2016 at 7:00 pm

Present were Councillors Peck (in the chair), Banks, Boyle, Fairweather, Hughes, Gill, Roberts, Rockett, Walker and Wilde. Also in attendance was the Clerk and two members of the public.

### 1097. Public Forum

David Johnson spoke in support of the grant application from the PCC of St Helen's Church. The grant would go towards the upkeep of the cemetery on Common Lane; the maintenance costs about £2400 a year and about half of this is covered by income from legacies with the church having to find the other half. Even with support from the Parish Council last year, the church ended the year slightly in deficit. He asked the Council to continue its support. The Chair thanked him for attending and noted the excellent paperwork in support of the application. There was some discussion on whether there were Commonwealth War Graves in the cemetery and whether the Commission might be a source of funding.

*Cllr. Walker joined the meeting.*

*Mr Johnson left the meeting.*

Karen Wood from the Rural Policy & Partnership Team at East Riding Council addressed the Council to give details of community funds generated by wind turbines.

The team manage a number of community funds from different wind farms – they offer this service to companies as the companies often become remote once the wind farms are up and running. The S106 agreement determines the details of the fund eg the Melton turbines will donate £5k for every megawatt generated, for the commercial lifetime of the farm. A committee is formed of local representatives (and at least one from East Riding Council), meets about four times a year and decides how the money is spent. East Riding Council administer the fund at a cost of 10% of the annual donation. The objectives of the fund are to 'promote educational, environmental, energy efficiency, amenity initiatives and any other initiatives at the discretion of the committee'. The specified area of benefit is the East Riding with preference given to projects in the proximity of the farm.

The Parish Council will be contacted by East Riding when the time comes to form the committee; the Council could be asked to appoint people or invite people to apply.

The Chair thanked Ms Wood for attending and noted how useful it had been.

*Ms Wood left the meeting.*

### 1098. Apologies

Apologies were received from Ward Cllr. Abraham.

### 1099. Declarations of interest

Cllrs. Roberts, Peck, Fairweather, Hughes, Rockett and Wilde declared non-pecuniary interests in the item discussing the ownership of the Memorial Hall.

### 1100. Dispensation Requests

None had been received.

### 1101. To receive the East Riding of Yorkshire Councillor's report

Nothing has been heard about whether St Modwen has been given leave to appeal.

The Ward Councillors are lobbying East Riding Council to try and reduce the library closure hours.

Public Protection were contacted when the work at the primary school created a lot of dust.

Sheep are grazing in the grounds of St Anne's School and reportedly waking residents.

### 1102. To approve the minutes of the previous meeting

**Resolved** – that the minutes of the meeting held on 21<sup>st</sup> June 2016 are a true record.

The resolution was proposed by Cllr. Banks and seconded by Cllr. Roberts.

**1103. To note the minutes of other meetings**

- a. Finance & Policy Working Group Meeting 12<sup>th</sup> July 2016 (draft)  
The minutes were noted.

**1104. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda**

There was some discussion about how to dispose of terrapins – the Clerk noted that she had contacted the homing officer of the British Chelonia Group and that everywhere was already full to capacity. The River & Canal Trust has advised that they should be got rid of.

**1105. Finance**

- a. To agree whether to award a grant (and how much) to the PCC of St Helen's Church

**Resolved** – that £630 be granted to the PCC of St Helen's Church  
The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Hughes.

- b. To approve the quarterly reports

**Resolved** – that the reports be approved  
The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

- c. To agree any further funds needed to catch terrapins in Melton Pond  
It has already been agreed that a trap would be set and checked twice. It was agreed to fund up to three more visits to check the trap.

**Resolved** – that up to £168 be spent on checking the trap a further three times.  
The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

- d. To approve the payments listed below:
  - i. £ 541.73 Helena Crutchley Salary & allowance  
£566.64 paid by Standing order  
£ 24.91 refund paid to petty cash
  - ii. £ 12.89 Orange Phone (Direct Debit)
  - iii. £ 500.00 Brough Voluntary Action Grant
  - iv. £ 3624.00 Mason Clark Associates Limited Mill Dam Tender  
Specification
  - v. £ 181.09 East Riding of Yorkshire Council Pension (July)
  - vi. £ 23.85 Helena Crutchley Travel expenses

**Resolved** – that the payments be approved.  
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Boyle

- e. To approve the receipts listed below:
  - i. £ 4.17 June Interest (Savings account)
  - ii. £2141.31 VAT Rebate (Oct 15- Mar 16) (Current account)

**Resolved** – that the receipts be approved.  
The resolution was proposed by Cllr Roberts and seconded by Cllr. Hughes.

It was suggested that something go in the newsletter about the grants awarded through the grant scheme.

**1106. Planning**

- a. To agree a response to the following consultations:
  - i. 16/01861/PLF Riverview Farm Common Lane Change of use of land for the storage of caravans, accomoate touring caravans and camping

**Resolved** – that Council objects to the application on the grounds that:  
 Common Lane is a rural lane and Council wishes to see it remain as such.  
 The lane is not wide enough to accommodate an increase in traffic, particularly caravans. Caravans travelling in opposite directions would find it almost impossible to pass each other.  
 The area acts as a flood plain and is often waterlogged.  
 Council shares the concerns of the Environment Agency with regards to the arrangements for sewage.  
 The resolution was proposed by Cllr. Hughes and Cllr. Walker

- ii. 16/01750/PAD House of Townend Wyke Way Display of 1 double sided internally illuminated free standing totem sign and 1 internally illuminated fascia sign

**Resolved** – that Council supports the application.  
 The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts

- iii. 16/02085/TCA 6 Hall Walk WELTON CONSERVATION AREA - Lime (T2) Lift canopy to 4m and Fell Sycamore (T3) due to decay

**Resolved** – that the response be that Council supports the application and would like to encourage the applicant to replant a tree in place of the sycamore  
 The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Hughes

- b. To note the following decisions:
  - i. 16/01840 Forge Cottage Kidd Lane WELTON CONSERVATION AREA: False Acacia; fell as dead, Sycamores x 2; Canopy raise to 4-5m over Cowgate  
 PC Response: Support  
 East Riding Decision: No objections
  - ii. 16/01469/PLF Keepers Lodge Wauldby Road Erection of two storey extension to side  
 PC Response: Support  
 East Riding Decision: Granted

The decisions were noted.  
 It was agreed to hold a planning committee meeting on 28<sup>th</sup> July subject to room availability.

**1107. Memorial Hall –**

- a. To receive a report from the Memorial Hall Trustees  
 The Trustees are hoping to appoint a new caretaker following the retirement of the existing one. It is also hoped that Trustees will agree to contractors using the car park whilst the Mill Dam work takes place. Trustees are still moving ahead with the CIO model.
- b. To consider the future ownership of the Memorial Hall  
 The Parish Council currently owns the Hall in trust for the current charity and the question of ownership going forward has come from discussions on changing the legal structure of the charity – if a CIO is formed it breaks the Trust agreement and effectively a new charity is formed. If the CIO took ownership it would then be able to use it as security although the Trustees are not currently considering a mortgage. Councillors asked whether the Trustees have taken advice – no legal advice has been sought so far. It was noted that ownership with the Parish Council gives stability because it is likely that there will always be a Parish Council; other Councillors wished to know more about the pros and cons and what other options might be available. The Clerk had approached ERNLLCA for advice but not enough was known at this stage to base advice on. It was agreed that Council would like the Trustees to take legal advice and provide more information.

**1108. Mill Dam –**

- a. To receive an update on the project  
 The Clerk reported that she had had an initial meeting with the contractor and Mason Clark and there had been a site meeting earlier that day. The meetings had shown up that

the width of the silt trap needs to be wider than specified and that this would mean an increased cost. Mason Clark have redrawn the spec to make it shorter and therefore keep the cost increase to a minimum. The site meeting looked at the route of the power cable and where the site compound would be – the Clerk will be writing to the Hall Trustees to ask if the welfare and storage unit can go in the corner of the car park.

The meeting discussed whether the shorter silt trap would still be as effective and there was a proposal to go back to a 1m long trap but this was revised to take advice from Mason Clark.

**Resolved** – that advice should be sought on whether the silt trap should be .75m or 1m long and that the cost could increase by up to £4000 to cover it.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Hughes.

- b. To agree, if necessary, whether to accept a revised project cost.  
No revised cost has been put forward – a change to the cost of the silt trap is covered above and ongoing changes covered below.
- c. To decide whether to delegate to the Clerk the power to make decisions on changes in budget  
After some discussion, it was agreed that up to a total of £2000 could be authorised by the Clerk on changes to the project (other than the change to the silt trap). It was also agreed that the matter be put on future agendas in case further changes are needed.

**Resolved** – that the Clerk may authorise up to £2000 worth of changes to the project over the next month.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Boyle

**1109. Community Plan – to receive an update on the next event (July 21st)**

Only people who registered an interest through the consultation questionnaire or the event in January has been invited so numbers are expected to be small. The working group had previously agreed that there should be four groups and each group will consider the knowledge gathered so far and create priorities to get the plan started. It is hoped that Dave Hickling will help build the plan from the output of the evening. It was agreed to buy stationery for the evening.

**1110. To agree a response, if any, to the consultation on bus services**

No response will be sent.

**1111. To note correspondence received and agree any action required**

No action required.

**1112. To receive any other items for note or future agendas**

The Clerk reported that a resident had reported that ducklings went down the sluice over the weekend but were rescued using a wooden plank 'ladder'. It was noted that Council needed to give some thought to ongoing maintenance.

It was asked whether Council would be interested in getting involved in the Hull City of Culture next year; there are opportunities to partner events in local locations with grants available.

**1113. To confirm the date of the next full Council meeting as August 16<sup>th</sup> 2016.**

Confirmed.

The Chairman declared the meeting closed at 9:34 pm.