

# Welton Parish Council

## Minutes of Meeting held 21<sup>st</sup> June 2016 at 7:00 pm

Present were Councillors Peck (in the chair), Banks, Boyle, Fairweather, Gill, Roberts, Rockett and Walker. Also in attendance was the Clerk and three members of the public.

### 1069. Public Forum

Tony Barker spoke in support of the grant application from Brough Voluntary Action which runs a neighbourhood care scheme in Brough and the surrounding villages. They make approximately 700 journeys a year and have 15 active clients in Welton Parish. The grant is to help cover their background costs ie rent, insurance, office supplies and publicity. The ongoing finances are kept on an even keel thanks to various sponsors in the area including other parish councils. He also noted that the group are always looking for volunteer drivers.

*Cllrs. Walker and Fairweather arrived.*

Gill Bourne and Janet Crane spoke in support of the grant application from the Friendship Club which was set up to bring together local older people. The group meets every week in the Memorial Club with attendees paying £2 which is then redistributed to cover raffle prizes and tea and coffee (cakes are donated free). There is an annual trip which is getting more difficult to organise due to mobility issues. This year the trip is to Harrogate and the grant would cover the transport for the 35 people going. The members are mainly in Welton, Melton, Brough & Elloughton. It was noted that, in the past, they had tried creating a fund from the weekly attendance fee to cover the annual trip but that this hadn't worked out.

The Chair thanked them for attending.

*Three members of the public left the meeting.*

### 1070. Apologies

Apologies were received from Cllrs. Wilde and Hughes and Ward Cllr. Abraham.

### 1071. Declarations of interest

None were declared.

### 1072. Dispensation Requests

None had been received.

### 1073. To receive the East Riding of Yorkshire Councillor's report

Ward Cllr. Walker reported that she had attended a briefing on transport; there are changes to the bus services out for consultation and the likely change to Welton is no Sunday service; other options like individual transport plans and a community bus are being looked at.

She reported that she had been approached by a resident concerned about the drainage at the new build on Gibson Lane North – John Hannah will take a look.

St Modwen are seeking leave to go to the Court of Appeal about Melton Fields.

### 1074. To approve the minutes of the previous meetings

It was noted that the date of the meeting in the minutes of the annual meeting had been corrected since the minutes were distributed.

**Resolved** – that the minutes of the annual meeting held on 17<sup>th</sup> May 2016 are a true record.

The resolution was proposed by Cllr. Walker and seconded by Cllr. Gill.

**Resolved** – that the minutes of the monthly meeting held on 17<sup>th</sup> May 2016 are a true record.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Gill.

### 1075. To note the minutes of other meetings

a. Personnel Committee Meeting 7<sup>th</sup> June 2016 (draft)

The minutes were noted.

**1076. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda**

It was agreed that the Clerk will write to Skinquire to ask if they would consider replanting some trees where others were felled; the site is within the Conservation Area but the planning decision did not require replanting.

**Resolved** – that Skinquire be asked if they would replant trees where some had been felled.  
The resolution was proposed by Cllr. Gill and seconded by Cllr. Roberts.

**1077. Finance**

- a. To agree whether to award a grant (and how much) to i) Brough Voluntary Action and ii) the Friendship Club
  - i. It was felt that the amount requested of £500 was appropriate for the service and support provided by the group and that the group was well organised with good governance in place.

**Resolved** – that £500 be granted to Brough Voluntary Action  
The resolution was proposed by Cllr. Roberts and seconded by Cllr. Walker.

- ii. The application was discussed at length and particularly the governance of the group. It was noted that there are no accounts or financial planning, that the group has no account of its own and other matters eg insurance were unclear and Council had a duty to be careful with its use of public money. It was also noted that the group was worthwhile and was an example of residents doing something good to help others and bringing local benefit and that the danger of increased paperwork was that it might stop people doing this. It was agreed that, given the lack of governance, a grant should not be awarded but that to support the worthwhile work being done in the community, £50 be donated from the Chairman's allowance.

**Resolved** – that no grant be awarded to the Friendship Club but that £50 be donated from the Chairman's Allowance  
The resolution was proposed by Cllr. Peck and seconded by Cllr. Walker.

- b. To note the revised pay scales agreed by the National Joint Council for Local Government Services – one scale effective from April 2016 to April 2017, another for April 2017-18.  
The revised pay scales were noted.
- c. To agree whether to get the office equipment PAT Testing  
It was noted that there is no legal requirement as an employer to get it tested but that the conditions of using the Memorial Hall require it.

**Resolved** – that the office equipment (laptop & projector) be PAT tested at a cost of £45  
The resolution was proposed by Cllr. Boyle and seconded by Cllr. Rockett.

- d. To approve the payments listed below:
  - i. £ 566.64                      Helena Crutchley                      Salary & allowance (Standing order)
  - ii. £ 12.80                      Orange                                      Phone (Direct Debit)
  - iii. £ 16.38                      Pay increase for months April - June
  - iv. £ 319.41                      Insurance Renewal

It was noted that the insurance renewal is based on last year's policy and will need review when the work to the Mill Dam is done.  
The Standing Order for the Clerk's salary will be updated to include the pay increase once the pension has been sorted out.

**Resolved** – that the payments be approved.  
The resolution was proposed by Cllr. Roberts and seconded by Cllr. Boyle.

- e. To approve the receipts listed below:
- i. £ 4.03 May Interest (Savings account)
- The receipt was noted.

**1078. To agree to close the meeting to public and press on the grounds of confidentiality**

**Resolved** – that the meeting be closed to the public and press.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1079. Mill Dam – to review the tender report and agree a contractor to carry out the works**

The Chair reported that she and the Clerk had attended the opening of the tender responses – three had been received with the two lowest being close to each other in value. The recommendation from East Riding Council (who had been handling the tender process) was to accept the quote from Ebsford Environmental who were cheapest and scored best in the overall scoring process; references had been sought and were positive. The quote is approximately £43k which is more than the £30k originally estimated and it was suggested that Council should therefore consult with residents before making a decision. It was agreed that the work had been extensively discussed and advertised in the public domain and that the role of the Council was to make decisions on behalf of the parish. It was agreed to accept the quote from Ebsford Environmental and go ahead with the work. A recorded vote was requested.

**Resolved** – that the quote from Ebsford Environmental be accepted and that they be appointed to carry out improvements to the Mill Dam.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

For the resolution: Cllrs. Boyle, Roberts, Peck, Walker, Gill, Banks and Rockett

Against the resolution: Cllr. Fairweather

**1080. To agree to open the meeting**

**Resolved** – to open the meeting

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Rockett.

**1081. Planning**

a. To agree a response to the following consultations:

- i. 16/01469/PLF Keepers Lodge Wauldby Road Erection of two storey extension to side

**Resolved** – that a response supporting the application be returned.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Gill

- ii. 16/01840/TCA Forge Cottage Kidd Lane WELTON CONSERVATION AREA: False Acacia; fell as dead, Sycamores x 2; Canopy raise to 4-5m over Cowgate

**Resolved** – that a response supporting the application be returned

The resolution was proposed by Cllr. Gill and seconded by Cllr. Banks

- iii. 16/01732/PLF 69 Kingscroft Drive Construction of vehicular access and 1.8m high sliding gate and fence

**Resolved** – that a response be returned objecting to the application on the grounds that:

- The original outline permission for the development had a condition specifying that there would be no access to Common Lane for any of the houses and the Parish Council supports this condition.
- The change would erode the rural character of Common Lane as a country lane and increase traffic on Common Lane.

- The change would adversely affect the local amenity of Common Lane for the many users eg walkers.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts

- iv. 16/01880/PLF      Daisy Lodge 14 Temple Close      Erection of extensions to front and rear

**Resolved** – that a response of ‘No Comment’ be returned.

The resolution was proposed by Cllr. Rockett and seconded by Cllr. Roberts

b. To note the following decisions:

- i. 16/00839/PLF      43 Husthwaite Road      Erection of single storey extension to rear  
PC Response: Support  
East Riding Decision: Granted
- ii. 16/00919/PAD      Home Farm 39a Melton Old Road      Display of a non-illuminated free standing hoarding sign  
Withdrawn
- iii. 16/01170/PLF      10 Temple Close      Erection of single storey extension to front, two storey and single storey extensions to rear and construction of pitched roofs over existing dormers to front and rear  
PC Response: Objection on the grounds that it is out of proportion with the house and neighbouring properties; it should be subservient to the existing dwelling. Council also objects on the grounds that the amenity of neighbouring properties would suffer if the development were to go ahead.  
East Riding Decision: Granted
- iv. 16/01028/STPLF      C R Reynolds Construction Ltd Gibson Lane South  
Erection of an Electrical Control Building (replacing that consented as part of the Melton Wind Farm under application 13/01806/STPLFE)  
PC Response: No comment  
East Riding Decision: Granted with conditions
- v. 16/01117/PLF      Home Farm 39a Melton Old Road      Proposed widening of existing vehicular crossover and proposed new dividing screen wall  
PC Response: Support  
East Riding Decision: Grant

The decisions were noted.

**1082. To agree to close the meeting to public and press on the grounds of confidentiality**

**Resolved** – that the meeting be closed to the public and press.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1083. To review the recommendations and actions from the personnel committee following the annual appraisal and agree any action required.**

It was agreed to accept the recommendations. One was to change the annual leave year from June – May to Jan – Dec; April & May are the busiest times and it is difficult to use up leave in this period (leave cannot be carried forward). The second recommendation was to put requests for agenda items through the Chair – all requests to be sent to the Chair and copied to the Vice Chair.

**Resolved** – that the recommendations be accepted.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Walker

**1084. To agree to open the meeting**

**Resolved** – to open the meeting.

**1085. To agree any response to the consultation on the library service.**

It was noted that it had been confirmed that the closures to Brough mean the whole centre and not just the library and that this was disappointing. It was agreed that no response be returned.

**1086. To receive a report from the Memorial Hall Trustees**

It was reported that the Trustees are still looking into the idea of changing to a CIO; they are currently recruiting a caretaker as the existing one is retiring; Groundworks attended a meeting and offered to arrange visits to other listed buildings that had been extended (the current thinking is to put modern extensions on which complement the old buildings).

**1087. Community Plan – to receive an update on progress**

The best date for the next meeting is looking like the evening of July 21<sup>st</sup> – the next step is to book a venue. The Chair thanked Cllr. Roberts for his continuing work on the project.

**1088. To consider a request for a Memorial bench on the Village Green**

A request had been received to put a memorial bench near the willow tree next to the Mill Dam. It was noted that Council had historically refused requests and that, whilst sympathetic, wanted to keep the natural openness and rustic nature of the space.

**Resolved** – to refuse the request to site a memorial bench on the village green.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts

**1089. To consider shrubs on Cowgate**

The Clerk had spoken to the property owner who had said that the shrubs would be cut back as part of the work to canopy raise the sycamore trees (the work is currently awaiting planning permission). It was agreed to monitor the situation.

**1090. To consider rubble on Cowgate**

The pile of bricks has been there many years after part of the old cottage was knocked down. It was agreed to ask East Riding if anything could be done to get it removed.

**1091. To agree any action to remove terrapins from Melton Pond**

At least three terrapins have been spotted in Melton pond, thought to have been dumped illegally. Cllr. Rockett had tried contacting East Riding Council and Natural England but neither would help with the problem. The Clerk had contacted Environments for People who had advised that they be trapped and destroyed as they kill fish and ducklings. It was agreed that Cllr. Rockett contact the RSPCA to see if they can help and if not, a trap would be purchased. It was agreed that up to £250 be spent on getting a trap.

**Resolved** – that the terrapins be removed and that up to £250 be spent on a trap to do so if necessary.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Roberts.

**1092. To agree any action to formalise ownership of the snicket between St Anne’s Walk and St Helen’s Drive**

It was noted that the snicket was never adopted and therefore still under the care of the original developer Alma Jordan which is thought to still be in business. It was agreed that the Clerk talk to East Riding to get agreement that they will adopt it before approaching Alma Jordan.

**1093. To note correspondence received and agree any action required**

A Councillor from a parish in North Lincolnshire had been in contact asking for information about the speed bumps, as they are looking at traffic calming. It was felt that generally the bumps are successful at slowing down most motorists but that residents’ opinion is still divided on whether they are a good thing or not (some people are more affected than others).

**1094. To receive any other items for note or future agendas**

The Chair reported that she had attended the recent Planning Liaison meeting and noted i) changes to the definition of affordable housing to include starter homes ii) no permission needed

for exploratory drilling iii) new procedure for outline permission to develop brownfield sites iv) ERYC looking at external handling of planning applications v) Local Plan is subject to constant review vi) Neighbourhood Planning events coming up.

She also reported attending the Police & Partners meeting and reported that the new PCC is in favour of community policing and is set to increase officers by about 100; funding is available for crime prevention schemes eg CCTV; the community team is being relocated to Kirkella. It was agreed to write to the Memorial Club thanking them for organising the successful celebrations of the Queens 90<sup>th</sup> Birthday.

**1095. To confirm the date of the next full Council meeting as July 19<sup>th</sup> 2016.**

Confirmed.

**1096. Bull Ings - To consider spending funds on the church clock**

It was agreed that this would be a good way of spending some of the funds as it benefited the whole village as required by the charity's constitution.

**Resolved** – that the cost of repairing the current problem with the church clock be met from the Bull Ings funds.

The resolution was proposed by Cllr. Boyle and seconded by Cllr. Roberts.

The Chairman declared the meeting closed at 9:32 pm.