

# Welton Parish Council

## Minutes of Meeting held 17<sup>th</sup> May 2016 at 7:15 pm

Present were Councillors Peck (in the chair), Banks, Boyle, Fairweather, Hughes, Gill, Roberts, Walker and Wilde. Also in attendance was the Clerk, two members of the public and Ward Councillor Abraham.

### 1039. Public Forum

A resident gave Council an update on the Friends of South Hunsley Pool efforts to keep the swimming pool open; they are taking legal action seeking a judicial review. Another resident spoke in support of the request from the Friends of South Hunsley Pool to use the village green on June 5<sup>th</sup>. They have organised a fundraising walk from Brantingham Park with the 8 mile route passing through Welton after 5 miles and are looking to set up a refreshment point for the walkers. They will be in place for a few hours and have secured appropriate insurance.

### 1040. Apologies

Apologies were received from Cllr. Rockett.

### 1041. Declarations of interest

Cllr. Hughes declared a non-pecuniary interest in the agenda item about planting on the Green Cllrs Roberts, Peck, Wilde, Fairweather and Hughes declared a non-pecuniary interest in the item regarding signage at the Memorial Hall.

### 1042. Dispensation Requests

None had been received.

### 1043. To receive the East Riding of Yorkshire Councillor's report

Following a review, the cabinet has agreed a consultation on the preferred option for the future of libraries; that is to keep all open but for fewer hours. The proposal includes the closure of Brough library on Tuesdays and Fridays – it was queried whether this meant that the whole customer service hub would also be closed then (Cllr. Abraham to clarify).

St Modwen and Melton Fields; the developer has until May 19<sup>th</sup> to go to the Court of Appeal. East Riding Council will be looking to build a relationship with the new PCC as quickly as possible.

### 1044. To approve the minutes of the previous meeting

**Resolved** – that the minutes of the meeting held on 19<sup>th</sup> April 2016 are a true record.

The resolution was proposed by Cllr. Banks and seconded by Cllr. Roberts.

### 1045. To note the minutes of other meetings

a. Annual Parish Meeting 20<sup>th</sup> April 2016 (draft)

The minutes were noted.

### 1046. Clerks Report – to receive the report and discuss any matters arising not otherwise on the agenda

Two quotes had been received in relation to the church clock; one to repair the damaged part and one to replace it. It was agreed to replace it. It was noted that the church may need a faculty to make the repair.

**Resolved** – that the damaged part of the church clock be replaced at a cost of £1030+VAT

The resolution was proposed by Cllr. Walker and seconded by Cllr. Hughes

**1047. To agree whether to suspend Standing Order 30d for the Mill Dam tender, in order to allow electronic responses and whether to advertise in the local press**

There was a discussion on accepting electronic responses and it was felt to be appropriate given that the tender was advertised electronically. The Finance Working Group will look at changing Standing Orders permanently but it was agreed in the meantime, to accept electronic responses for the current tender. The East Riding system keeps responses locked until the closing date. It was also felt that advertising in the newspaper was not effective use of finances, given that the work is advertised on the Council website as well as the East Riding one and the national Contracts Finder website.

**Resolved** – to suspend Standing Order 30d iv for the current tender  
The resolution was proposed by Cllr. Walker and seconded by Cllr. Boyle

**Resolved** – to suspend Standing Order 30d i for the current tender  
The resolution was proposed by Cllr. Roberts and seconded by Cllr. Boyle

**1048. Police Update**

A police representative arrived; he had no crime figures to discuss but reported that a representative will attend meetings when they can. No issues were raised and he left the meeting.

**1049. Finance**

- a. To note the results and report of the internal audit and agree any action required  
The report was noted; no issues were raised and no action needed.
- b. To approve the Annual Governance Statement for the Annual Return

**Resolved** - that the Annual Governance Statements be answered positively and approved  
The resolution was proposed by Cllr. Hughes and seconded by Cllr. Walker

- c. To approve the Accounting Statements for the Annual Return

**Resolved** – that the Accounting Statements be approved  
The resolution was proposed by Cllr. Roberts and seconded by Cllr. Hughes

- d. To consider the quote for tree maintenance work  
Various items of work were quoted for, primarily tidying up. However the work includes felling the lime tree on Top Green as it is a poor specimen with poor form; a replacement tree would be put in. A major concern is the large willow tree next to Mill Dam – a large part has died since last year which is unusual in such a short period of time and this raises concerns about how long the rest of the tree will survive. The suggestion is to remove the dead limbs and monitor the rest of the tree. It was agreed to go ahead and do all the work suggested. It was also suggested that the decision on work to the trees should be explained to residents so it was agreed to put the matter in the newsletter.

**Resolved** – to go ahead with the tree work as quoted at a cost of £700 +vat  
The resolution was proposed by Cllr. Roberts and seconded by Cllr. Gill.

- e. To consider the mid to long term amenity of the area around the willow tree next to the Mill Dam and whether to plant new trees  
It was agreed that this should be considered and would probably need a site meeting to look at where trees could be planted. It was agreed to look at it after the work to the Mill Dam is complete.
- f. To approve the payments listed below:
  - i. £ 566.64 Helena Crutchley Salary & allowance (Standing order)
  - ii. £ 12.12 Orange Phone (Direct Debit)
  - iii. £ 3.99 Gareth Roberts Cable for projector
  - iv. £ 480.00 Rackham's Accountants Ltd Internal audit
  - v. £ 35.00 H Crutchley Registration as a data handler with the ICO

**Resolved** – that the payments be approved

The resolution was proposed by Cllr. Hughes and seconded by Cllr. Boyle

- g. To approve the receipts listed below:
  - i. £ 4.17 Apr Interest (Savings account)
  - ii. £16,500 Half Precept (Current account)

**Resolved** – that the receipts be approved

The resolution was proposed by Cllr. Hughes and seconded by Cllr. Fairweather

#### 1050. Planning

- a. To agree a response, if appropriate, to the consultation on the Draft Open Space Supplementary Planning Document  
The document was noted and no response was felt to be necessary.
- b. To agree a response to the following consultations:
  - i. 16/01028/STPLF C R Reynolds Construction Ltd Gibson Lane South  
Erection of an Electrical Control Building (replacing that consented as part of the Melton Wind Farm under application 13/01806/STPLFE)

**Resolved** – that a response of ‘No comment’ be returned for 16/01028/STPLF

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Fairweather

- ii. 16/01170/PLF 10 Temple Close Erection of single storey extension to front, two storey and single storey extensions to rear and construction of pitched roofs over existing dormers to front and rear

**Resolved** – that a response objecting on the following grounds be returned. The development is out of proportion with the house and neighbouring properties; it should be subservient to the existing dwelling. The amenity of neighbouring properties would suffer if the development were to go ahead.

The resolution was proposed by Cllr. Walker and seconded by Cllr. Fairweather

- iii. 16/01231/STVARE Land West and South East of Melton Waste Park Gibson Lane South Variation of Condition 4 (turbine specifications) and Condition 32 (approved plans) of planning permission 14/01499/STPLFE (Erection of 3 wind turbines and associated works) to alter specifications of wind turbines to 119m maximum tip height, 78m hub height and 82m rotor diameter [Turbine 1: E496427, N425524 Turbine 2: E496665, N425008 Turbine 3: E497349, N425152]

**Resolved** – that a response of ‘No comment’ be returned for 16/01231/STVARE

The resolution was proposed by Cllr. Walker and seconded by Cllr. Roberts

- iv. 16/01117/PLF Home Farm 39a Melton Old Road Proposed widening of existing vehicular crossover and proposed new dividing screen wall

**Resolved** – that a response supporting the application be returned for 16/01117/PLF

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Hughes

- c. To note the following decisions:
  - i. 16/00641/PLF Welton Heights, Wauldby Road Erection of canopy to front and two storey extension to side  
PC Response: No comment  
East Riding Decision: Granted with conditions
  - ii. 16/00876/PLF 25 Melton Bottom Erection of single storey extension to front, single storey extension with construction of pitched roof over existing single storey extension to rear and external alterations  
PC Response: No comment  
East Riding Decision: Granted

- iii. 16/00784/PLF Shell Garage Grandale Filling Station A63 Melton Interchange to Welton Interchange Erection of new sales building, forecourt, construction of 2 canopies and installation of 2 new 70,000 litre underground steel fuel storage tanks following demolition of existing sales building, canopy and removal of underground fuel tanks  
PC Response: Council supports the application on condition that conditions are imposed as suggested by the Environment Agency, Yorkshire Water and Public Protection (ERYC). It would also like the applicant and Highways England to look at the feasibility of improving the entrance and exit, in light of a possible increase in traffic movements as a result of this development.  
East Riding decision: Granted with conditions
- iv. 16/00819/PLF Welton Equestrian Centre Wauldby Road Erection of new stables, surface water soakaway and access  
PC Response: Council supports the application subject to conditions being imposed as suggested by Public Protection (ERYC), Tree Officer (ERYC) and Highways (ERYC). In addition, Council has concerns that contamination of the ground may occur from liquid waste ie animal urine.  
East Riding Decision: granted with conditions
- v. 16/00776/PLF 58 Kingscroft Drive Erection of a two-storey and single storey extension to rear  
PC Response: Roof window in North elevation should be opaque glazing  
East Riding Decision: Granted with conditions

The decisions were noted.

*Cllr. Abraham left the meeting*

**1051. To receive a report from the Memorial Hall Trustees**

It was reported that the Trustees had resolved to convert the charity to a CIO – a charitable incorporated organisation. Nothing has changed as yet and the Council will be consulted and ownership of the Hall will not move from the Parish Council.

**1052. To consider whether to support a Community voluntary initiative to plant and maintain the Top Green and the Village Green**

It was reported that external funding could be found to provide ongoing planting and maintenance of the Top Green and Village Green and to enter Yorkshire in Bloom. Advice from the RHS would be sought on making the planting appropriate for a rural setting. Some concern was expressed that any planting could change the special character of the village. It was agreed that further specific details were needed before Council could give its support to such a scheme.

**1053. To consider whether to install railings around the Mill Dam**

This was raised for review as the Health & Safety Executive (HSE) has noted that there has been an increase in children drowning in community areas and was therefore suggesting railings might save lives. It was felt that railings would not be in keeping with the area and that there was no statistical evidence or history to show that there was a problem in this location.

**1054. To consider whether to install notices at the Mill Dam about feeding the ducks**

It was agreed to consider this matter after the work to the Mill Dam is complete.

**1055. To consider the cutting back of hedges on Kidd Lane**

It was noted that the hedge on the boundary of the new house has been cut back on both the site and road sides. It was agreed to ask the enforcement officer to check that this was in accordance with the planning permission.

**Resolved** – that the enforcement officer be asked to look into the cutting back of the hedge.

The resolution was proposed by Cllr. Fairweather and seconded by Cllr. Roberts

**1056. To consider the replanting of trees at Skinure on Cowgate**

Trees were felled at the site (after an application had been approved) but nothing has been replanted. It was agreed to ask the enforcement officer if anything could be done to get some replacements planted. It was agreed to also ask the officer about planting at an address on Common Lane.

**1057. To consider the provision of a shelter at the bus stop near Springfield Flats**

Some Councillors had looked into the cost of a shelter (£4k +) and it was felt that this was not cost effective and so the matter was not discussed further.

**1058. To consider the issue of crossing the road near to Springfield Flats**

It was felt that a road crossing at this site was not justified – there is no history of accidents and it is in a 20mph zone. There is already a sign warning of elderly people crossing.

**1059. To consider the state of the wall at the corner of Cowgate and Kidd Lane**

It was noted that some tiles on top of the wall have fallen off and in some places into the road. It was agreed that the Clerk write to the property owners expressing Council's concern and asking that the wall be made safe.

**1060. To agree whether to support the creation of a Council logo by students at South Hunsley School and to agree a design brief and any other actions required**

Cllr. Roberts had spoken to the school about the idea and they are keen to set it as a challenge as part of course work. An initial brief was suggested of: must represent the whole parish and must print well; further ideas should be emailed to Cllr. Roberts by Friday May 20<sup>th</sup> and he will progress the matter. The Chair agreed that a prize of £50 could be provided from the Chairman's allowance. It was noted that the Council would need to own the copyright to the final logo.

**1061. To agree whether to allow the organisers of a fundraising walk to use the Village Green on June 5<sup>th</sup>**

**Resolved** – that the organisers of the walk be allowed to use the Village Green on June 5<sup>th</sup>.

The resolution was proposed by Cllr. Peck and seconded by Cllr. Walker

**1062. To agree whether to allow the organisers of Open Gardens to use the Village Green on June 26<sup>th</sup>**

**Resolved** –that the organisers of the Open Gardens be allowed to use the Village Green on June 26<sup>th</sup>.

The resolution was proposed by Cllr. Gill and seconded by Cllr. Walker

**1063. To consider how to handle emergency works on Council land and assets**

Recently the Mill Dam water level rose because the grate was blocked and it was queried what should happen when the Clerk cannot be contacted to deal with such matters. It was agreed that the Finance & Policy Working Group should discuss the matter.

**1064. To consider the outline proposal from the Trustees for signage outside Welton Memorial Hall**

It was suggested that the signage for the Memorial Hall is not clear or obvious and needs to be updated. Councillors felt that it should be discrete and appropriate to the building and would wait for further ideas from the Trustees.

**1065. Correspondence**

Cllr. Peck will attend the Police & Partners meeting on 15<sup>th</sup> June.

**1066. To receive any other items for note or future agendas**

Cllr. Fairweather reported that he had spoken to the Vicar about the dog orders and whether the churchyard should be included – the Vicar will take it to the PCC.

The ownership of the snicket between St Anne’s Walk and St Helen’s Drive to be put on a future agenda.

The status of the land used for parking opposite the Memorial Hall was queried – to go on the next agenda. *(This request has since been withdrawn).*

**1067. To confirm the date of the next full Council meeting as June 21<sup>st</sup> 2016.**

Confirmed.

**1068. Bull Ings - To approve the annual account and reconciliation for 2015-16 for the Bull Ings Account**

The account was approved. It was agreed to discuss at a future meeting, whether to spend funds on repairing the church clock.

**Resolved** – that the annual account and reconciliation be approved.

The resolution was proposed by Cllr. Roberts and seconded by Cllr. Boyle

The Chairman declared the meeting closed at 9:55 pm.